

# AHRI event speaking opportunities

Conferences, networks event and webinars



The Australian HR Institute (AHRI) conducts a range of national and state-based events annually and encourages presentation proposals from both AHRI members and non-members for inclusion. An overview of AHRI events and opportunities is below

### **State Conferences**

AHRI State conferences series are designed to focus on the HR issues that affect HR professionals every day. Case studies and thought leading keynote sessions aim to help delegates find out what other companies are doing in a range of HR areas and provide new ideas to take back to the workplace.

### **AHRI National Convention and Exhibition**

The AHRI National Convention and Exhibition is the biggest HR event in Australia. Each year, it attracts more than 2,000 participants. The program for this event includes presentations from leading HR practitioners and presentations from some of the greatest minds in business and HR from Australia and around the world.

### **AHRI Inclusion and Diversity Conference**

The AHRI Inclusion and Diversity Conference focuses on building management practices in diversity and inclusion. The conference focuses on supporting HR practitioners who are responsible for the diversity and inclusion function in their organisation to build on their skills and knowledge.

### **AHRI Network Events**

AHRI Networks are run by AHRI members that volunteer their time and expertise to expand the scope of knowledge in a particular HR area of interest.

Each network is led by a convenor whose role is to work closely with the AHRI Central on a range of activities. AHRI Networks are important as they ensure there is a close link between AHRI and practicing and active HR professionals across Australia. For further information about these networks please review available forums here <https://www.ahri.com.au/conferences-and-networking/networks-and-forums>. Many network convenors can be contacted directly through the network's webpage for further information.

### **AHRI webinars**

The AHRI webinar series is designed for professionals looking to stay on top of emerging HR and business trends, discover practical solutions to implement in the workplace and assist you in your continuous education. AHRI webinars are another avenue for AHRI members to earn CPD points and all participants are provided with the webinar presentation for future reference.

AHRI webinars will be scheduled regularly each month from January to December. Speakers will be sourced from Australia and overseas, so the timing for each will depend on the availability of the speakers.

## **Please note vendors or consultants submitting proposals are encouraged partner with a client**

Criteria for selection:

- Demonstration of business benefits and outcomes
- Inclusion of new material
- Incorporates a cases-study and/or thought leader material
- Relevance to HR impact

### **Privacy**

By making a presentation submission, you are actively giving AHRI permission to keep your details on file.

### **Opportunities for promotion of tools and services**

Please note AHRI has many opportunities for organisations to promote tools and services through the AHRI corporate sales team. AHRI conferences sessions are not an appropriate forum for sales promotions and presenters are prohibited from actively promoting tools and services through a proposed session.

If selected

- Any handout material required for conference or network sessions must be provided by the speaker. Opportunity may be available to provide readings in advance of the event.
- The presentation must be given to AHRI for possible inclusion in papers and post-conference publications.
- Contact details may be made available to the media for publicity.
- Agreement must be made to not market products or services during the session

### **Registration**

As a member-based organisation, AHRI does not pay speaker fees for call for papers submissions or provide commissions.

### **Session timings**

AHRI event sessions and webinars are generally scheduled for 60 minutes, including any time allocated for audience Q&A and speaker introductions.

### **Instructions for completing your submission**

To be considered, submission must follow these specifications:

- Proposals and any additional materials must be emailed, hard copy materials will not be accepted
- Follow the submission preparation format (see following page)
- Any information included with your submission will be retained by AHRI.

Webinar presentations

Webinars are generally scheduled for a Wednesday or Thursday, however, this is flexible. Presenters are not paid to present, however, they may receive a list of registered attendees at the conclusion of the session. AHRI provides all registered webinar participants with a copy of the webinar recording and presentation slides post the presentation.

### **Notification**

Presenters will be contacted if further clarification is needed or to ascertain availability for events. It is not necessary to contact AHRI regarding acceptance or rejection of your submission. All submissions will be kept on file.

### **Presentation Agreement**

If your proposal is accepted by the Australian HR Institute, presenters must guarantee that they are the sole proprietor of this material, and that no proprietary rights or copyrights belonging to any other person exist. You further agree to deliver in advance to the conference the proposed session materials and handouts. No fees or reimbursement of expenses will be paid by AHRI for selected proposals, unless agreed, with respect to keynote presentations

## Submission Preparation Format

### Session details

Indicate topic area	
Presentation title	
Description of the session 80 – 250 words	

### Details of presenter(s)

Name	
Role	
Organisation	
Address	
State	
Country	
Phone / mobile number	
E-mail address	
Website address	
Biography (max 250 words)	

### Details of person submitting proposal (if different to presenter)

Name	
Role	
Organisation	
Phone / mobile number	
E-mail address	

### Speaking experience:

Details of speaking experience - Name of conferences or business groups to which you have made presentations - Presentation title/s - Date/location of presentation/s - If available please provide video footage of a past presentation

Please forward all submissions to [speaking@ahri.com.au](mailto:speaking@ahri.com.au)